



BASKETBALL HANDBOOK 2017

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Rod Stone, District-One Executive Secretary

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D-1 BASKETBALL PLAYOFF - GENERAL INFORMATION

SEED MEETING:

Sunday, February 12, 2017 @ 10:00 am at Penncrest HS

Meeting for all Boys and Girls Steering Committee Reps in all classifications. Seed Meeting is an open meeting – any visitor should be identified.

HOST ATHLETIC DIRECTORS MEETING:

Tuesday February 14, 2016 – 10 am at Westover CC. - Meeting is for all ADs hosting playoff games. Tickets and game balls will be distributed. Playoff Handbook will be discussed.

ADMISSION AND TICKET POLICIES

GENERAL ADMISSION: \$5.00 - School aged children to Adult (\$5 admission for all games up to the Finals.

GENERAL ADMISSION TO ALL CHAMPIONSHIP CONTESTS and BOYS 5A / 6A SEMIFINALS: All Tickets - \$10

No one will be admitted without a ticket except team personnel (admitted by coach) and cheerleaders. A team consists of no more than 20 individuals, including management and coach. Each participating school will be permitted to admit members of the team, free-of-charge.

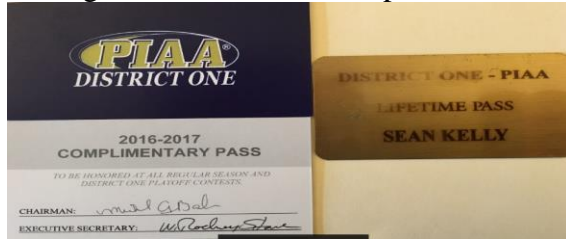
The members of the team that are to be admitted free-of-charge must be identified to site security by the head coach, Athletic Director, or Principal and **ALL MEMBERS OF THE TEAM INCLUDING COACHES, MANAGERS, AND OTHER NON-PLAYING PERSONNEL MUST ENTER THE CONTEST SITE IN ONE (1) GROUP AND AT THE SAME TIME.**

The Cheerleading party (who will be in uniform), including mascot and advisor shall be admitted to the game free-of-charge, in one (1) group.

TICKET PRE-SALE: all ticket pre-sales need to be approved by the District-One Office. Visiting Schools must be made aware of the pre-sale and must be afforded an appropriate amount of tickets. In the event of a possible sell-out, the host school shall do its best to communicate with the press and general public to help avoid any security concerns.

COMP TICKETS: Each school will be allotted 10 Complimentary Tickets for administration and assigned school personnel to assist in governing their respective student body while their team participates. Schools should provide a list, or provide their own comp tickets. The host school should be notified of all comp tickets characteristics before the contest.

PASSES: Only District-One Committee and Steering Committee Passes are accepted. No league, coach, or officials passes will be honored at District-One Playoff Games.



PLAYOFF SCHEDULE / DATES:

Requests to play on different dates, or to adjust game times must be agreed upon by the opponent and then approved in advance by the Basketball Chair and the District-One Office. Special consideration will be given to host schools who are also hosting other District-One playoff contests. It is expected that any postponed contest be played the next available date.

Note: pre-determined dates and neutral sites will not have the ability to be adjusted.

- Check <http://www.piaad1.org/> for play District One and Regional Play Dates and Game Times

GAME TIMES:

Single Game 7:00 P.M.
 Double Header 6:00 P.M. & 7:30 P.M.

Saturday Single Game 1:00 P.M.
 Saturday Double Header 1:00 P.M. & 2:30 P.M. or 6:00 P.M. & 7:30 P.M

STATE PLAYOFF QUALIFIERS - PIAA PLAYOFF STARTING DATES

BOYS

6A 10 teams 3/11/17	5A 7 teams 3/10/17	4A 4 teams 3/11/17	3A 2 teams 3/10/17	2A 2 teams 3/11/17	1A 3 teams 3/10/17
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GIRLS

6A 11 teams 3/10/17	5A 6 teams 3/11/17	4A 2 teams 3/10/17	3A 4 teams 3/11/17	2A 1 team 3/10/17	1A 3 teams 3/11/17
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PIAA OFFICIALS: PIAA Officials assignments are determined by District-One Assignors.

- Assigned Game Officials will be sent to host school Athletic Director via email or the District-One Arbiter Account.
- District-One Office will pay all officials after the tournament.
- Home facility must provide a private and secure location for PIAA Game Officials. Security should be provided for all officials until they depart the facility.

UNIFORMS: Home Team is determined by the Higher Seed.

Home Team: White Uniforms

Visiting Team: Dark Uniforms

GAME BALL: Teams will use the PIAA approved **Rawlings** game ball. Home team will provide the game ball for the 1st half. Visiting Team will have the opportunity to provide the ball for the 2nd half. (Game Balls must be approved by the officials prior to the contest)

WARM UP: Teams will only be permitted to warm-up with basketballs 20 minutes prior to tip-off of any single game. All second and subsequent games will have a 15 minute warm-up prior to tip-off.

TROPHIES and MEDALS: Team Champion will receive a trophy. Team Champion and Runner-Up will receive **20 medals** for coaches and players. Additional Medals may be ordered through the District-One Office.

METHOD OF SEEDING / POWER RATING SYSTEM

(All schools on your schedule are included in your calculations)

- **WIN POINTS** - 5 points for each win
- **SCHEDULE POINTS** - Winning percentage of all opponents on your schedule x 5
- **BONUS POINTS** - The winning percentage of the team that your team Defeated x 12

The Power Rating is determined by dividing the sum of the win points, schedule points, and bonus points by the number of the games you played. Note: Post-Season League Playoff and Championship games do not count towards the power ranking system

CONDITIONS DETERMINING HOME COURT ADVANTAGE IF NEEDED

The District Committee has approved the home court advantage to top seeded teams prior to the semi-final round and for all playback games providing their court will meet and agree to the following conditions:

- There will not be a rental charge or custodial cost for the use of their court and facility for any games played prior to the Semi-Final Round.
- Court (playing surface) must meet standard regulations preferred 84' x 50'.

In the event that the above conditions cannot be met by the seeded school, the following conditions will be pursued by the District Committee:

- Provide a site that meets the requirements previously stated.
- Due consideration will be given to sites within reasonable proximity of competing schools or within the league of seeded team.
- Economy as to the operation of the contest will be given due consideration.
- A recommendation of suitable sites from the seeded school not meeting the criteria as presented will be considered. The recommendation must be presented to the Basketball Chairman in due time to present to the District Committee for necessary approval.

PROCEDURES AND RESPONSIBILITIES OF DISTRICT ONE GAME and SITE MANAGERS

SITE MANAGER:

The site manager is that person employed by the school district in which the contest is played. It is his/her responsibility to do the following:

- Conduct a preliminary discussion with the game manager on the matters pertaining to hosting the contest.
- Greet Visiting Team and game officials and show them to their locker-room.
- Assign the following game personnel as needed that have been approved by the District One Committee:
 - Scoreboard operator
 - Official scorer
 - Announcer
 - Ticket seller / taker
 - School supervisor
 - Security
 - Certified athletic trainer / appropriate emergency medical care.
- Conduct a pre-game check to determine that all assigned personnel are present
- Inform both teams that they may come on the court with basketballs 20 minutes in uniform prior to the start of the contest if time permits. Teams are permitted to warmup and stretch prior to the 20 minutes before the contest.
- Remind game officials that they are required to be on the court 15 minutes before tip-off.
- No one is permitted on the floor practicing or shooting baskets during intermission or half time.
- 15 Minutes will be set on the clock for the second game of a Doubleheader.
- Review with security personnel PIAA regulations regarding spectator decorum; and know where school administration is seated prior to the start of the game in case of emergency.
- Provide emergency medical assistance in the form of either a doctor, nurse, athletic trainer, ambulance, etc. as the circumstances warrant.
- Comply with the standard game management fee schedule that has been approved by the District One Committee for basketball playoffs.

GAME MANAGER:

The game manager assumes a role with the authority delegated by the PIAA District One Committee.

- The Game Manager should contact the visiting school Principal/Athletic Director to confirm date and time of game. Pre-Game time schedule and bus arrival times should also be discussed. Team rosters should be sent in advance.
- Be sure to have cell # for visiting team Athletic Director.
- The Game and Site Managers should determine the maximum seating capacity of the gym and arrange a monitoring system that prevents sales beyond that number.
- Game Managers should meet with game officials, school supervisors and cheerleading coaches prior to the game to discuss game procedures.

- The home team is responsible for the official score book. The official game scorebook must be kept by an adult assigned by the home school.
- Proper security and exit procedures must be discussed with game officials prior to the contest.
- Provide a secure and private changing location for Game Officials, away from teams and spectators.
- Pre-Game Meeting: 5-10 minutes before tip-off.
 - Meet with coaches and game officials to discuss game security and game management procedures.
 - Game officials will be in charge of the game on the floor
 - School administrators are responsible for the behavior of their students and spectators.
 - All school supervisors should be visible and available throughout the contest.
 - Coaches will have full responsibility of their athletes on the bench.
 - In case of a disturbance on the floor, each coach is responsible to keep his or her team on the bench.
 - Cheerleading coaches should understand the PIAA restrictions on cheerleading activities and the restrictive cheerleading rule (attached below)

REPORT SCORES TO:

Sean Kelly – sean@piaad1.org

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Gary Kochersperger - iamgarykoch@msn.com

© 215-805-2260.

Scholastic Score Service - 1-800-756-4570 and /or local press

FINANCIAL GAME REPORTS:

Complete one financial game report for the contest (s) played.

FORMS: Available on the D1 Website

<http://www.piaad1.org/assets/Uploads/100-CONTEST-FINANCIAL-REPORT-FULL-SET-TICKETS-SOLD2.pdf>

Be certain that the following information is completed on each financial form:

- Game number (located on each D-1 Bracket)
- Date of game
- Officials' information - must be legible: Name and Social Security Number
- Name and Signature of game manager
- Proper bookkeeping of all tickets sold
- Names of all persons to be compensated for game site tasks

- Amounts over \$100 must be paid by check
- Game Managers are allowed to be paid cash amounts under \$100
- If applicable: List Additional Expenses – ie: Security / Police with estimated amounts.
- Collect checks from Radio and/or Cable TV Stations. Checks from the stations should be made payable to: DISTRICT ONE PIAA and presented to the site game manager prior to the Start of the game. (See Electronic Media Policy)

HOME GAME BUDGET:

- Single Game \$450.00
- Double Header \$650.00

NEUTRAL SITE BUDGET: TBD by the Host Game Manager and D-1 Office

The amount of money must coincide with the amount of the financial report. All cash receipts after payment to workers must be deposited in the local branch of Citizen's Bank within 24-48 hours after the contest.

CITIZENS BANK ACCOUNT NUMBER
#6213187409 – MONEY MARKET ACCOUNT.

Any game site expenses that go beyond the maximum allocation approved by the District One Committee will be the responsibility of the host school.

Complete the financial report for the game, using District One forms and submit to:

Sean Kelly
sean@piaad1.org
EFax: 215-933-6108

SPORTSMANSHIP and ADDITIONAL POLICIES

District One Basketball Playoff games are conducted under the jurisdiction of the District One Committee. The District Committee is firm in its desire that good conduct and sportsmanlike behavior shall be required in this series of games. Each member school participating has the responsibility of control of their students and spectators.

In all games conducted under the jurisdiction of the PIAA and District Committee, the following rules are to be enforced:

- No Banners, pictures or hand held signs carried into the contest
- No 50/50s or Lotteries
- No Throwing of confetti, toilet paper rolls or other objects in the stand or court
- No waving of streamers, towels, pompoms or strips of material
- No artificial noise makers, whistles or portable listening devices
- Pep Bands are not authorized to play at indoor events
- No provocative antics or stunts by spectators or cheerleaders
- No menacing actions or gestures by groups towards opposing players or officials. Particularly as displayed when crowding towards the edge or upon the floor, or opposing players' benches.
- Unsportsmanlike and illegal actions by coaches and players.
- There is to be no hand waving by spectators as disconcerting to player at the Foul Line.
- Spectators are prohibited from removing their shirts and/or using body paint.

The following is recommended to each participating school:

- Publicize and stress these standards of conduct to faculty managers, cheerleaders, boosters' groups and student bodies.
- Request local papers to urge upon the public the necessity of conduct of which neither the school nor the community would be ashamed. Good sportsmanship means cheering FOR your team, not AGAINST your opponent.

SUGGESTIONS: REGARDING CONTROL OF PARTICIPATING SCHOOLS

It is strongly suggested by the District Committee that a supervisor be assigned for at least every 200 tickets sold by the participating schools. This suggestion is made because it is believed that Faculty, well-respected parents or community leaders will serve and assist in setting a better decor and climate at closely contested games.

POSTGAME POLICY REGARDING SPECTATORS ENTERING THE COMPETITION SURFACE:

PIAA member schools are responsible for the treatment of all visitors and officials attending contests conducted by their school. Access to competition areas should be limited to participating student-athletes, coaches, officials, and game personnel. For the safety of participants and spectators alike, at no time before, during or after a contest should spectators be permitted to enter the competition area prior to the teams and contest officials leaving the competition area

POLICY RELATING TO INDIVIDUAL ACCOMPLISHMENTS:

PIAA District One playoff and championship contests shall not be stopped or interrupted in order to celebrate a team or individual accomplishment (i.e. 1,000 point scorer in basketball). School Administrators and Coaches are encouraged to make arraignments with the contest manager to acknowledge the team and/or individual's accomplishments after the contest has concluded.

POLICY RELATING TO INCLEMENT WEATHER DURING DISTRICT AND/OR INTER-DISTRICT CHAMPIONSHIP TOURNAMENT:

The **decision whether to postpone a Contest** during a PIAA District and/or Inter-District Championship Tournament, prior to the start of such Contest, is the responsibility of the PIAA District-Appointed Contest Manager, in consultation with the PIAA District Tournament Director, or the PIAA-Appointed Contest Manager, in consultation with the PIAA Tournament Director, within their respective jurisdictions. Once a Contest begins, said decision is the responsibility of the Contest Official(s).

In **considering whether a postponement is appropriate**, Contest Managers, in consultation with the applicable Tournament Director, shall give priority consideration to the travel conditions and the health and safety of the participants, Contest Officials, and spectators. Contest Managers shall consider requests made by school officials. They may also weigh available reports and information from other sources regarding road and weather conditions and/or forecasts; and shall take into account the consequences of postponement, such as the availability of dates and sites for make-up Contests.

Where a **decision is made not to postpone a Contest**, the failure of a school to participate in such Contest shall constitute an automatic forfeit.

- Time permitting; a school may appeal the imposition of forfeiture. For a forfeiture occurring during a District Tournament, said appeal shall be submitted to, and resolved by, the applicable District Chairman, or that District Chairman's designee. For a forfeiture occurring during the Inter-District Championship Tournament, said appeal shall be submitted to, and resolved by, the PIAA Executive Director, or the Executive Director's designee.
- Appeals will be considered only if they can be resolved in sufficient time to reasonably permit rescheduling of the Contest. An appeal may be denied solely on the basis that scheduling a make-up Contest is not reasonably feasible. The decision may not be further appealed.
- If there does exist time to schedule a make-up Contest, the applicable District Chairman, or that District Chairman's designee, or the Executive Director, or the Executive Director's designee, within their respective jurisdictions, shall have discretion to grant relief upon consideration of the following factors: 1. whether a request was timely made by the school to postpone the Contest; 2. whether the appeal was timely presented by the school; 3. whether road and weather conditions were, or were expected to become, extremely hazardous; 4. whether most other schools did participate in Contests in the same area on the same Contest date; 5. whether there were any unique or unusually dangerous conditions relating to the appellant school; 6. whether the appellant school, in making its decision, relied on information not available to the Contest Manager; and 7. the impact on the opponent and other participants in the Tournament of rescheduling the Contest.

NHFS ANNOUNCER RESPONSIBILITIES:

- **May be announced:** Player who scored / Player charged with foul / Player attempting free throw / Team granted a time out / Length of time out: 30 seconds or 60 seconds / Player entering game / Team Rosters
- **Shall not be announced:** Number of points player scored / Number of fouls on player / Number of team fouls / Number of team time outs or number remaining / Time remaining in the quarter/game / Type of foul or violation / Emphatic 2 or 3 point goal

CHEERLEADERS

It is requested that cheerleading captains of each competing school be notified by school authority that cheering will take place in an organized manner. By this it is meant that the privilege and courtesy as to the use of the floor for cheerleading will be done on an alternate basis during a time-out and between quarters. It is the intent not to compete spectators from each school against one another, but extend the courtesy and provide the opportunity for a better sense of sportsmanship between the school and its spectators. Cheerleading coaches /captains should make these arrangements for alternating prior to the game at game site.

PIAA RESTRICTIONS ON CHEERLEADING ACTIVITIES

The PIAA Board of Directors does not permit cheerleaders to perform dangerous activities at PIAA interscholastic athletic events. In an effort to eliminate or minimize injury to cheerleaders, the following shall be in effect for all PIAA district, PIAA inter-district, PIAA regional and PIAA final athletic events.

- No cheerleader shall stand on another person unless that other person has at least (1) foot on the ground.
- No flips are permitted from another person unless that other person has both feet on the ground.
- Trampolines and/or mini-tramps shall not be used.

PIAA BASKETBALL RESTRICTIVE CHEERLEADING RULE

It is the responsibility of the representative of each school to be sure that the school's cheerleaders understand their responsibilities during the game. During the live ball, cheerleaders are to remain seated. They may do all the cheering they desire during dead ball periods. When a cheerleading group is in obvious violation of this regulation, the officials will notify the game officials. The game manager will then notify the person in charge of the cheerleaders that a warning is being given to the cheerleaders. The game manager will also explain that if there is a second violation of the restrictive cheerleading regulation, the cheerleading squad will be placed in the stands.

ELECTRONIC MEDIA INFORMATION POLICY

The Executive Secretary will have the authority to approve the requests to transmit commercial radio, web, and/or TV live broadcasts of the respective playoff contests.

The following approved procedures / fees will be followed:

- Prior approval by the Executive Secretary is required of all broadcasts whether they are commercial enterprises or school-based organizations.
- Advertising and announcements relative to alcoholic beverages, gaming, tobacco products or political candidates, parties' organizations are prohibited.
- There is no broadcast fee for commercial radio, TV or web-based representatives who record only highlights of playoff contests. Prior approval by Executive Secretary is required.
- Member school owned TV organizations must complete a District-One Request Waiver Form.
- Member school owned Radio / Web organizations must have prior approval by the game manager; must assume all hook up costs. And will not be subject to the District-One broadcast fee schedule.

Basketball

Live Commercial Radio / Web Casting A, AA, 3A, and 4A Games	Live Commercial Radio / Web Casting 5A and 6A Games
1 st Rd - \$50	1 st Rd - \$100
2 nd Rd - \$75	2 nd Rd - \$125
Quarterfinals - \$100	Quarterfinals - \$150
Semifinals - \$125	Semifinals - \$175
Final - \$150	Final - \$200

Live Commercial Cable TV Broadcast A, AA, 3A, and 4A Games	Live Commercial Cable TV Broadcast 5A and 6A Games
1 st Rd - \$250	1 st Rd - \$500
2 nd Rd - \$375	2 nd Rd - \$625
Quarterfinals - \$500	Quarterfinals - \$750
Semifinals - \$625	Semifinals - \$875
Final - \$750	Final - \$1000

There is a 50% reduction of fees for delayed transmission of above Basketball fees.

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