

PIAA DISTRICT ONE CHAMPIONSHIP CONTEST FINANCIAL REPORT

Please print and complete all information listed

Bracket Game Number: _____ Sport: _____ Date & of Contest: ____ / ____ / ____ Starting Time: _____

Site of Contest: _____ Opponent: _____ Game Manager: _____

List ticket information for each roll used. Subtract the number of the first ticket sold from the number of the last ticket sold and add one to determine the Number of tickets sold. List the color of the tickets for each roll. (Use an additional copy of this sheet if more than 4 rolls are used)

	Ticket Color	# of First Sold		Last Sold	=	Total Sold	@	Cost per ticket	=	Total Collected
1 st Roll	_____	_____	to	_____	=	_____	@	_____	=	_____
2 nd Roll	_____	_____	to	_____	=	_____	@	_____	=	_____
3 rd Roll	_____	_____	to	_____	=	_____	@	_____	=	_____
4 th Roll	_____	_____	to	_____	=	_____	@	_____	=	_____

Total Tickets Sold: _____ @ _____ = _____

List Additional Receipts (TV, Web, Pre-Sale, Etc.) _____

_____ + _____

Total Cash/Checks Received = _____

Less Cash Disbursements (total from Cash Disbursement Forms) - _____

Net Cash Receipts (to be deposited in Citizens Bank) = _____

Citizens Bank Account Number:
621318-740-9

Checks Received (made payable to PIAA District One) _____

+ _____

Net Game Total: = _____

Signature of Game Manager: _____ / ____ / ____

Attach deposit slip or copy from Citizens

Reviewed by District One Treasurer: _____ / ____ / ____

Bank to this page or on additional page.

Reviewed by District One Exec. Sec. _____ / ____ / ____

Completed reports must be submitted to Sean Kelly by email: sean@piaad1.org or fax 215-933-6108

PIAA DISTRICT ONE CHAMPIONSHIP CONTEST FINANCIAL REPORT - **CASH DISBURSEMENTS**

Please print and complete all information listed

Game Number: _____ Sport: _____ Date & of Contest: ____ / ____ / ____ Site of Contest: _____

This form is to be used for all **disbursements of cash for game expenses less than \$100.00**. Game Managers are allowed to be paid cash under \$100. Expenses of \$100.00 or more must be reported on the CHECK DISBURSEMENTS forms. Use additional sheets as needed.

	Print Name	Position/Duty	\$ Amount	Social Security # Required	Signature
1.				- -	
2.				- -	
3.				- -	
4.				- -	
5.				- -	
6.				- -	
7.				- -	
8.				- -	
9.				- -	
10.				- -	
	Total Cash paid from Gate Receipts				

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PIAA DISTRICT ONE CHAMPIONSHIP CONTEST FINANCIAL REPORT - **CHECK DISBURSEMENTS**

Please print and complete all information listed

Game Number: _____ Sport: _____ Date of Contest: ___ / ___ / ___ Site of Contest: _____

This form is to be used for game expenses **of \$100.00 or more.** (Expenses less than \$100.00 may be paid in cash and reported on the CASH DISBURSEMENTS form(s)). **PIAA Officials should be listed and sign this form with the amount left blank.** Use additional sheets as needed.

	Print Name	Position/Duty	\$ Amount	Mailing Address Print 2 lines	Social Security # Required	Signature
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						

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PIAA DISTRICT ONE CHAMPIONSHIP CONTEST FINANCIAL REPORT ADDITIONAL EXPENSES EXPECTED

Please print and complete all information listed

Game Number: _____ Sport: _____ Date & of Contest: ____ / ____ / ____ Site of Contest: _____

This form is to be used for any expenses **NOT PAID** at the game such as Security, Police Ambulance, and Game Site Expenses. The supplier/vendor will submit an invoice to the game manager or directly to District One c/o:

Sean Kelly, Assistant Executive Secretary
PIAA District One
P.O. Box 161
Ardmore, PA 19003

Invoices must include the EIN or SSN.

	Print Vendor/Supplier Name	Position/Duty	\$ Estimated Amount
1.			
2.			
3.			
4.			
5.			

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FORM 104 Game Mgr. Initials: _____

Page ____ of ____ (total pages submitted)