

## 2022 Information for District I Swimming Entries

Nancy Swanson will be responsible for receiving district swimming entries. If you have any problems using the Hytek Team Manager software or do not have Team Manager please contact her at (215)237-3293(c) or [nkswanson29@yahoo.com](mailto:nkswanson29@yahoo.com).

### **Entries and Entry Procedures**

- A school may enter up to 4 swimmers or 4 divers per individual event.
- A school may enter one relay per relay event.
- Up to 8 individuals may be listed for each relay, only 4 of which may swim. It is recommended that at least 5 swimmers be listed. (Refer to rulebook for relay entry procedure).
- In order to use a relay time, all members who swam that time must be listed but need not swim the event.
- A competitor is permitted to swim/dive 2 individual events and 2 relays or 1 individual event and 3 relays.
- If your team has an entry for all 3 relay events, you may list a swimmer(s) on all 3 relays as well as 2 individual events. It will appear that these swimmers are in too many events (5). This is not a problem as long as a competitor does not compete in more than 4 events.
- All seed times must have been performed in short course competition (yards or meters) since the first competition date of the 2021-22 season.
- Only PIAA high school competitions may be used when submitting times or diving scores.
- The School Name, ABBR, and Short Name MUST be what is listed on the “school codes and short names” document posted on the swimming website found at [www.piaad1.org](http://www.piaad1.org). If you use something else than what is listed there, Nancy will change it. This may cause a problem importing results.
- Please include divers with your entries. Do not include points, just name and year in school.
- Team manager will automatically convert meter times to yard times.
- School year must be 9 (not 09), 10, 11, 12. See below how to easily change FR, SO, JR, SR to 9, 10, 11, 12
- If there are any swimmers currently USA Swimming registered, please have their USS ID included with your TM entries.

If your TM is set up for FR, SO, JR, SR, follow these steps to change to 9, 10, 11, and 12.

From the Team Manager Home Page, click Set-up and then click on Groups/Sub Groups/Codes At the top it says “Show Types”. Click on “School Year”. It will say SO Sophomore etc. Highlight the first one and click on edit or just double click on the one you want to change. You can then change the SO to 10. You get a message that says that it will change them all to this new code. Say OK. Edit all of them to be 9,10,11 and 12.

### **Scoring and Awards**

- Team points will be awarded to 16 places.
- We will be having presentation ceremonies this year.
- Medals will be given to the fastest 8 individuals and 8 relays for AAA events. Medals will be given to the fastest 6 individuals and 3 relays for AA events.